

Summary of Responsible Authority Responses

Date of Response	Name	Organisation
24/09/2025	Ian Gibbins	Cambs Fire & Rescue
An audit of the fire safety precautions at the above premises may be conducted under the Regulatory Reform (Fire Safety) Order 2005 (FSO) as part of the new premises licence application. A suitable and sufficient fire risk assessment must be conducted and documented of the premises under the FSO, to help identify fire hazards and the measures and arrangements required to safeguard all relevant persons on the premises. The fire risk assessment should be conducted by a competent person with relevant knowledge, skills and experience of fire safety matters. The Fire Service is responsible for enforcing the FSO and an audit of the premises maybe conducted in the near future by us as part of our risk-based audit programme or due to other circumstances. Applicant: Please download of a free copy of the Fire Safety Risk Assessment: Offices & Shops guidance document for further information on the FSO and to achieve compliance, by selecting the following link: https://www.gov.uk/government/publications/fire-safety-risk-assessment-offices-and-shops. https://www.gov.uk/government/publications/fire-safety-risk-assessment-small-and-medium-places-of-assembly <u>FIRE SAFETY ADVICE FOR YOUR PREMISES.</u> 1. Ensure your fire risk assessment is current and up to date. 2. Ensure your emergency evacuation procedures have been established, rehearsed and all staff members are trained. 3. Ensure all your existing fire safety systems (fire alarm, emergency lighting, fire extinguishers, etc.) have been checked/tested by management. 4. Ensure your fire safety systems have also been serviced by competent persons to ensure they are all in good working order. 5. Ensure the extraction systems (including canopy, extract plenum, filters, extract fan, etc.) is regularly inspected and cleaned by both management and professional contractors, in order to minimise the risk of fire. 6. Any gas appliances should be serviced by a competent person in accordance with the current regulations of the Gas Council. 7. All fixed electrical installations should be regularly tested and maintained by a competent electrical engineer, in order to reduce the risk of fire.		

8. Portable electrical appliances should be tested and checked by a competent person, in order to reduce the risk of fire.

No further comments on this application.

Date of Response	Name	Organisation
29/09/2025	Jon Setchell	Environmental Health

Dear Mr Humphreys,

I am writing regarding your premises licence application for The Crown and Pipes, 14 High Street, Fenstanton, received by this department on 18 September 2025.

I have concerns regarding the potential for noise nuisance associated with the provision of indoor and outdoor live and recorded music at the premises. As the application currently allows for music events to take place daily, both indoors and outdoors, I propose the following conditions and would welcome your observations:

Indoor Events

- All windows and doors must remain closed during any performance of live or recorded music, except for access and egress.
- Music Noise Levels (MNL), expressed as $L(A)_{eq}$, 1min, shall not exceed the representative $L(A)_{90}$ level without entertainment noise (WEN).
Additionally, MNL expressed as $L(A)_{10}$ shall not exceed the $L(A)_{90}$ (WEN) in any 1/3 octave band between 40 and 160 Hz. Measurements should be taken 1 metre from the façade of the nearest noise-sensitive premises.
- For events continuing after 23:00, music should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation.

Outdoor Events

- Outdoor live or recorded music events shall be limited to one event per calendar month, with a minimum two-week interval between events.
- Where between 1 and 12 outdoor events occur per calendar year, the music noise level measured over a 15-minute period (between 09:00 and 23:00), 1 metre from the façade of noise-sensitive premises, shall not exceed the background noise level by more than 15 dB(A).
- For any events continuing after 23:00, music should not be audible within noise-sensitive premises with windows open in a typical manner for ventilation.

Please confirm whether you agree to the above recommendations. Once I have received your written agreement, I will advise the licensing authority accordingly.

If you would like to discuss this matter further, please do not hesitate to contact me.

Response from Applicant Dated 29/09/2025

Whilst on the surface the application looks like we will be playing music every day this is not the case.

We do not expect to have more than 6 live music events annually (If any) these are likely to be during bank holidays. The recorded music is "Background" music only and will not be at any significant volume. There will not be any music of any kind after 23:00, indeed if there are no customers present we will likely close for the evening.

The licence application format does not allow us to give this kind of information, Notwithstanding any of that we will be a community pub and keeping our neighbours on our side will be foremost in our minds.

Other than that I am quite happy with your recommendations.

Date of Response	Name	Organisation
25/09/2025	PC Clare Metcalfe	Police Licensing
I am in receipt of the attached application for a premises licence for The Crown and Pipes, Fenstanton. I recommend the following conditions are attached to the premises licence to assist you and your staff promote the licensing objectives: 1. Digital CCTV with appropriate recording equipment shall be installed. The CCTV to cover all licensed areas including any outdoor areas, the entrances and exits to the premises. a. The CCTV system shall record footage when the premises is open for licensable activities. b. CCTV equipment must be maintained in good working order, be correctly time and date stamped and must be retained for a minimum period of 31 consecutive days. c. The CCTV at exit points will record a clear facial image of every person entering or exiting in any light condition. d. An appointed member of staff will be present when the premises is conducting a licensable activity, who is capable and competent at using the CCTV system and downloading CCTV footage on their own recordable media and be able to hand this footage over to the Police / Local Authority on request. 2. A refusal log and incident book will be maintained to record any instances of refused sales, anti-social behaviour, crimes or disturbances. (These shall be made available for inspection by the police upon reasonable request). 3. A written delegation of authority record will be kept at the premises whereby non personal licence holders are authorised to make sales on behalf of a personal licence holder. 4. Persons under the age of 18 shall not remain on the premises after 21:00hrs, unless a private hire event is taking place, and they are accompanied by a responsible adult. 5. All staff with the responsibility of serving alcohol must have completed their alcohol training covering relevant licensing legislation, age verification, the prevention of proxy sales, the prevention of sales to those who appear intoxicated, prior to being authorised to sell alcohol. The training is to be		

carried out at least once every 6 months and written records of the training must be kept. Records will be kept of such training and will be immediately available for inspection by Cambridgeshire Police or authorised officer of a responsible authority for inspection upon request.

6. All customer facing staff must complete welfare and vulnerability training, this is to include 'Ask for Angela' Scheme (as long as it is still in operation). The training is to be carried out at least once every 12 months and written records of the training must be kept for inspection by Cambridgeshire Police or authorised officer of a responsible authority.
7. A Challenge 25 policy shall be operated at the premises at all times. All staff shall require identification of all customers who appear to be less than 25 years old and wish to purchase alcohol. Acceptable proof of age will be a PASS approved proof of age card, UK passport or a UK photographic driving licence.
8. All staff will be trained in Challenge 25, conflict resolution, and incident reporting.
9. Challenge 25 materials shall be displayed at the premises, including at the point of sale of alcohol, to inform customers of the operation of the scheme.
10. The premises licence holder shall display prominent signage requesting customers to leave the premises quietly.

Please let me know if you agree to have these conditions added to your premises licence if/when it is granted, and I will inform the HDC licensing authority.

Response from Applicant Dated 25/09/2025

I have no issue with any of your e-mail points as both myself and my wife are experienced publicans.

I am concerned about the capital cost of the equipment, are there any grants available to fund this?

Date of Response	Name	Organisation
03/10/2025	Lousie Gratton	Trading Standards
I can confirm that we have received the below email regarding the application for a new premises licence for The Crown and Pipes, 14 High Street, Fenstanton. We have provided the applicant with Challenge 25 information and have no comments to make in relation to this application.		